**System check**

Before you conduct an online exam with our Proctoring Services, you will be asked to carry out a system check.

**This system check tests the aspects below:**
- is the most recent version of Google Chrome being used;
- is there a stable internet connection with a minimum upload speed of 1MB/sec and a wifi connection for mobile streaming;
- are the microphone, speakers and webcam operating properly;
- has the most recent app of ProctorExam been installed in combination with a properly working camera on the smartphone if this is used as a second camera.

**The requirements for following the online test are:**
- you must be able to take the test alone and uninterrupted;
- when you carry out the test, you must be able to place a smartphone or tablet behind you so that you can record video from the rear. The ProctorExam app must have been installed on the smartphone or tablet and it must be connected to a power outlet;
- before the start of the test you must show your ID in front of the webcam. Make sure to have it with you;
- before the test, you agree to share your computer activities with ProctorExam.
Exam rules

Rules and tips for exam takers. Make sure you read this before starting your exam!

You will need:

<table>
<thead>
<tr>
<th>Laptop or Desktop</th>
<th>Google Chrome</th>
<th>A photo ID</th>
<th>Smartphone</th>
<th>Steady internet connection</th>
</tr>
</thead>
<tbody>
<tr>
<td>To pass an exam you will need the chrome's plugin that is only compatible with a laptop or a desktop.</td>
<td>No one likes to install unnecessary software on their computer, which is why we kept our platform as light as possible. The only requirement is that you use Google Chrome, on which you will be able to run our screen sharing extension. You must use a recent version to avoid any possible issues, so make sure to update!</td>
<td>We need to identify you before you can take a valid exam. This could be your student card, a passport, ID card or driver’s license; but either way it must show your name and photo. Make sure to cover any irrelevant private info such as your student number!</td>
<td>You'll need to download our app (ProctorExam - 34MB). The app is compatible with: - Android 4.1 or higher - iOS (Apple) 8.0 or higher You can see your operating system version in the settings of your phone.</td>
<td>We require a steady internet connection (wifi will be required for mobile streaming) with a minimum upload speed of 1MB/sec.</td>
</tr>
</tbody>
</table>
Before your exam, make sure that:

**Your room is well lit**
You should be clearly visible at all times.

**You are alone**
You should be the only one taking the exam, so having someone else in the room is considered a serious violation.

**Your cams are positioned right**
For both your webcam and smartphone cam, we need to be able to see you and your surroundings well.

During the exam:

**No extra devices**
By default, you're are not allowed to use additional devices such as second screens or phones/tablets.

There are some exceptions:
- When a smartphone is required for its camera, this device is obviously not forbidden.
- Certain tools, like calculators, are allowed only when the exam instructions state so.

**No headphones**
We need to be able to hear what you're hearing in order for the exam to be valid.

**No talking**
Any noise and talking will be analyzed for suspicious behavior, so make sure you're in a quiet environment and that you refrain from talking out loud.

**No toilet breaks**
You will need to remain within the camera frame during the exam, so toilet breaks are not allowed.

Make sure you go before starting the exam.