Guidelines for MSc students in the Polymer Technology group
(website: www.tue.nl/pt)

Course list / vakkenlijst
• List of recommended and interesting courses is available via the website of the group.
• Discuss with mentor and fill form.

Internship
• During regular meeting with your mentor discuss internship plans, i.e. topic and location.
• Student takes initiative in proposing options for internship. See also the website of the group for some student internship reviews.
• Six months before the planned internship discuss your options with your mentor.

MSc thesis project
• Discuss with your mentor possible options; this is typically arranged during the internship period so that a swift transition is possible.
• Read safety rules Polymer Technology labs and complete forms for lab access.
• You are welcome at the Monday 3.30-4.30pm PT meetings.
• Send your email address to our secretary Ans van der Pasch in order to be added to the MSc-thesis-mailing list.
• PT preparation phase (Phase 1) report template is available on the website of the group.
  o The PT Phase 1 report is included as an appendix in final report.
• Make a beamer slide of your work, using the template available on the group’s website.
• Submit form Phase 1 to start project phase (Phase 2).
• Give an intermediate 10 minutes presentation six weeks after completing Phase 1
  o During the Monday 3.30-4.30pm PT meetings.
  o The student is responsible that this is scheduled.
• Final report needs to be archived for future use -> PDF to your coach.
  o Report limited to 25 pages excluding appendices.
  o Style of a journal paper is preferred (but still there will be a TU/e-standard cover sheet?).
• Defense:
  o Defense is only scheduled after coach approves the report.
  o Plan well ahead in time. Arrange a room, preferably GEM-Z 4.24, well ahead in time.
  o Send invitation with Title & Abstract to our secretary in order to invite the group.
  o Send final files, presentation, reports to your coach.
  o Transfer data accumulated during your project as well as samples to your coach
  o Clean out your desk.